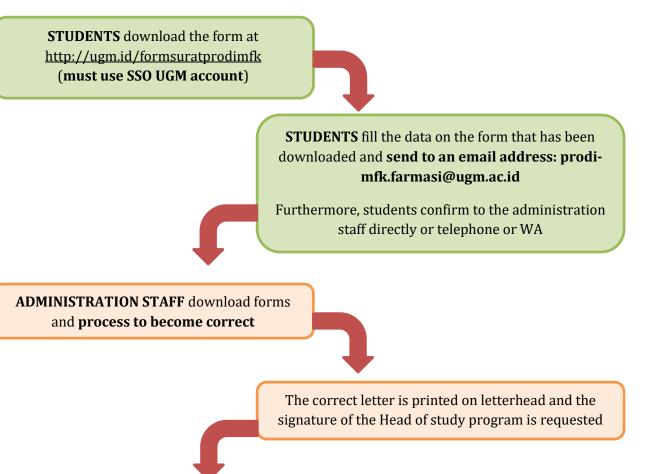
PROCEDURE OF INTERNAL LETTER SERVICE



ADMINISTRATION STAFF provide letter numbers and archives. Next the staff informs the student that the letter has finished

STUDENT CAN TAKE LETTERS at the secretariat office

PROCEDURE OF EXTERNAL LETTER SERVICE

